

USING TECH WELL

HOW CAN I MAKE GOOD USE OF TECHNOLOGY FOR LEARNING?



At MSFL we have access to lots of technology for learning. We have an acceptable use policy to help us use it well. Here are some reminders. At all times in MSFL, we:

- Respect ourselves
- Respect each other
- Respect the environment
- Practise responsibility and kindness.

I AM READY TO LEARN

When I use technology, I make sure that:

- I make sure my laptop is charged and I have my charger.
- I bring my own headphones.

I USE TIME WELL

When I use technology, I make sure that:

- I prioritise learning and pay attention in class.
- I focus on my work and I don't waste time multitasking.
- I turn off my mobile phone at school.

I BEHAVE WELL ON THE NETWORK

When I use technology, I make sure that:

- I don't use a VPN on the MSFL network.
- I don't post harmful things on social media.
- I don't save or share harmful files.

I PROTECT MY INTELLECTUAL PROPERTY

- I log in to the computer with my personal ID and password and avoid sharing it with other students.
- I log out of the computer before I leave the classroom.
- I use the MSFL network and computer for teacher-assigned work only and when a teacher is present.
- I use school-installed software only.

I RESPECT THE INTELLECTUAL PROPERTY OF OTHERS

- I don't use someone else's ID and password.
- I don't alter or delete someone else's files.
- I always cite the source of any material (words, pictures and music) I use from the Internet. I pay attention to copyright issues!